

Bygones Victorian Street

St. Marychurch, Torquay, Devon TQ1 4PR

HEALTH AND SAFETY RISK ASSESSMENT FOR SCHOOL, STUDENT AND GROUP VISITS

Groups visiting Bygones should read and familiarise themselves with this document.

In accordance with statutory Health and Safety legislation Bygones has carried out the following risk assessment.

Below we set out the potential hazards and how with the assistance of lead members of groups these risks can be reduced.

GROUND FLOOR SHOP/RECEPTION:

HAZARD	CONTROL MEASURES	RISK
ENTRANCE ONTO MAIN ROAD	LEADERS TO ENSURE THEIR GROUP STAYS INSIDE THE SHOP AREA	LOW
COBBLED FLOOR	CARE TO BE TAKEN WHEN MOVING AROUND THE SHOP AREA	LOW
MERCHANDISE	ALL GOODS SATISFY REGULATORY SAFETY STANDARDS. GROUP LEADERS ASKED TO SUPERVISE CHILDREN WHEN IN RETAIL AREAS.	LOW

GROUND FLOOR VICTORIAN STREET:

HAZARD	CONTROL MEASURES	RISK
COBBLED FLOOR, MODELS AND FREESTANDING DISPLAYS WITHIN STREET.	CARE TO BE TAKEN WHEN MOVING AROUND STREET	LOW
SOME SHOPS LIT WITH LOW LIGHTING FOR EFFECT	LEADERS TO BE AWARE OF THE DIFFERENT LIGHTING	LOW
STREET LIGHTS FLASH ON AND OFF DURING THUNDER AND LIGHTNING SOUND EFFECTS	LEADERS TO BE AWARE OF THE DIFFERENT LIGHTING	LOW

THE PERIOD ROOMS:

HAZARD	CONTROL MEASURES	RISK
ACCESS AND EXIT BY STAIRWAY	USE BANISTERS IF REQUIRED. ONE WAY FLOW IN OPERATION	LOW
SOME SHOPS LIT WITH LOW LIGHTING FOR EFFECT	LEADERS TO BE AWARE OF THE DIFFERENT LIGHTING	LOW

THE STAIRS LEADING TO CAFÉ AND THIRD LEVEL:

HAZARD	CONTROL MEASURES	RISK
STAIRWAY	USE BANNISTER IF REQUIRED	LOW
TANK ENGINE	ACCESSIBLE FROM A FEW STEPS. ALL MOVING PARTS ARE WIRED IN POSITION AND PADDED. CUSTOMERS ARE REMINDED NOT TO ATTEMPT TO MOVE THESE WIRED PARTS.	LOW

CAFÉ:

HAZARD	CONTROL MEASURES	RISK
FREESTANDING TABLES AND CHAIRS IN CENTRE	GENERAL AWARENESS	LOW

TRENCH:

HAZARD	CONTROL MEASURES	RISK
VERY LOW LIGHTING FOR EFFECT AND SMALL AREA OF SOFT FLOORING. LOUD SOUND EFFECTS.	ONE WAY FLOW IN OPERATION. WARNING ON ENTRANCE	LOW

TOILETS:

HAZARD	CONTROL MEASURES	RISK
SLIPS AND TRIPS	CLEANED AND MAINTAINED ON A REGULAR BASIS. SCHOOL LEADERS ASKED TO SUPERVISE CHILDREN USING FACILITIES.	LOW

GENERAL:

HAZARD	CONTROL MEASURES	RISK
FIRE	SITE FULLY ALARMED AND REGULARLY TESTED. STAFF TRAINED IN EMERGENCY PROCEDURES.	LOW
STAIRWAYS	USE BANNISTER IF REQUIRED	LOW
LOSS OF LIGHTING	AUTOMATIC EMERGENCY SYSTEM IN PLACE. REGULARLY CHECKED	LOW
MAINTENANCE	BUILDING AND DISPLAYS REGULARLY CHECKED AND MAINTAINED	LOW

CONCLUSION:

THE VISITOR IS PRIMARILY A SPECTATOR AND THE SUBJECT MATTER OF THE VISIT IS NOT OF A HAZARDOUS NATURE. PROVIDING THE CLEARLY DEFINED ACCESS GUIDELINES ARE NOT BREACHED THEN THERE ARE NO SIGNIFICANT RISKS INVOLVED.

DISABLED ACCESS:

BYGONES IS HOUSED IN A 1920'S CONVERTED CINEMA. ACCESS TO THE MAIN EXHIBITION WHICH IS ON THE GROUND FLOOR IS ACCESSIBLE TO WHEELCHAIRS. ENTRANCE AND EXIT RAMP IS AVAILABLE. PLEASE TELEPHONE FOR FURTHER DETAILS.